

Supported by



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## NEW SOUTH WALES SUPER SENIOR GOLF ASSOCIATION(Inc)

### HOST CLUB OFFICIAL (HCO) DUTIES

Revised 10<sup>TH</sup> March 2021

1. Ensure that their Division Convenor has made contact prior to the commencement of the Pennant, to discuss food/drink provision. However, there is no obligation for your club to supply!
2. Ensure that a club official is designated to oversee their allocated Hosting date and if not, appoint a substitute, which could be the Captain/Manager of their Pennant Team if necessary.
3. Familiarize himself with the Rules of the Super Senior Pennant and keep a copy of the Rules of Golf with him on the day as he will be responsible for any Rules decisions required, which cannot be resolved between the players concerned.
4. Ideally provide a written set of playing conditions to each player, detailing Local Rules, Speed of play requirements, Tee markers to be used, Preferred lie details (if any), Distance markers, Pin flag colours, Mobile Phone usage, and confirmation that individual matches are to cease playing when their match result is known. The designated official should also provide his and the Division Convenors' mobile contact details on the playing conditions sheet, so that players can make contact with him in the event of a Rules decision being required.
5. Advise of any other relevant details pertaining to COVID-19 Social Distancing Restrictions and Rules, if required.
6. The designated official has the responsibility for managing the speed of play and should warn players of potential penalty, if they fall behind and are showing no sign of trying to catch up. State the recommended time for all matches to be completed, i.e., 4 hours 30 minutes. Guidelines for the handling of Slow Play are found in the Rules section of the website under "Course Marshals". The specific penalties relating to slow play, are highlighted under Rules 9 and 13 respectively of the Super Senior Rules of Play, also located under Rules on the website. If required, the designated official may also ask the non-playing Division Convenor to assist him in the management of slow play.
7. At the completion of all matches, the designated official should request each Club Captain/Manager to check and sign the Game Result Sheet (GRS), before scanning and emailing the GRS to the NSWSSGA Captain at [martin@ccphotos.com.au](mailto:martin@ccphotos.com.au) preferably on the same day. The overall result of each game should also be emailed to the Press before 5pm at:

[Copytakers@medialityracing.com.au](mailto:Copytakers@medialityracing.com.au)

Show the name of the competition (Super Senior Pennant), the Division Number in which it was played and the result of each Game e.g., Super Senior Pennant, Division 1 Asquith def Monash 5/3.